

**Department of Transportation, Bureau of Office Services**  
**Statement of Work**

**Scope/Overview:** This Invitation for Bid (IFB) issued by the Commonwealth of Pennsylvania, Department of Transportation, Bureau of Office Services shall provide a quote for an outright purchase for a Cutter needed for our Graphic Service Center. This bid will be awarded to the lowest bidder.

**Equipment Specifications:** Cutter meeting the following specifications:

Cutting Width: 26.38 inches  
Feeding Depth: 26.38 inches  
Feeding Height Max: 3.15 inches  
Clamp Pressure Min.: 397 lbs.  
Clamp Pressure Max: 3,307 lbs.  
Backgauge Speed on Return Way (0-...): 2.76 in/sec.  
Smallest Cut: .59 inches  
Smallest Cut, Automatically, With False Plate: 1.97 inches  
Dimensions (w x d x h): 49.21 x 71.85 x 59.06 inches  
Weight: 1,488 lbs.  
Memory Capacity: 198 programs

**Bidder Instructions:** Bidders shall submit their purchase amount as their quote price. The amount submitted shall be inclusive of all charges for the items listed below. No additional charges will be permitted.

- Equipment installation and training at time of installation
- Manufacturer's Warranty
- Shipping should be included (FOB)

**Questions and Answers:** Vendor questions are due by close of business (COB - 4pm). The answers will be sent by COB Monday July 17, 2023.

**Delivery Address:**

Graphic Service Center  
1101 South Front Street  
Harrisburg, PA 17104

**Inquiries:** Direct all questions concerning this purchase to the Procurement Specialist named below:

Matthew Swineford, Procurement Specialist 2  
Department of Transportation  
Bureau of Offices Services  
400 North St. Keystone Bldg. 5<sup>th</sup> Floor  
Harrisburg, PA 17120  
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